



**Al-Maktoum College
of Higher Education**



**Take the next steps
in your education**

- **HNC/D Business**
- **Arabic Language**
- **Islamic Studies**



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HNC/D Business

Jobs in the Business sector are in high demand, particularly within the UK. Studying at college will provide a pathway into the industry or further study for ambitions and committed students.

UCAS



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Who is this course for?

- Students with an interest in business and/or management
- Aspiring entrepreneurs
- Budding marketers or communications specialists
- Students looking to develop their management and leadership skills

These courses are designed to help you develop the essential knowledge and skills needed to succeed within the business sector.

Further study options

Successful completion of the HNC in Business will allow you to progress to year 2 (HND) of the corresponding programme.

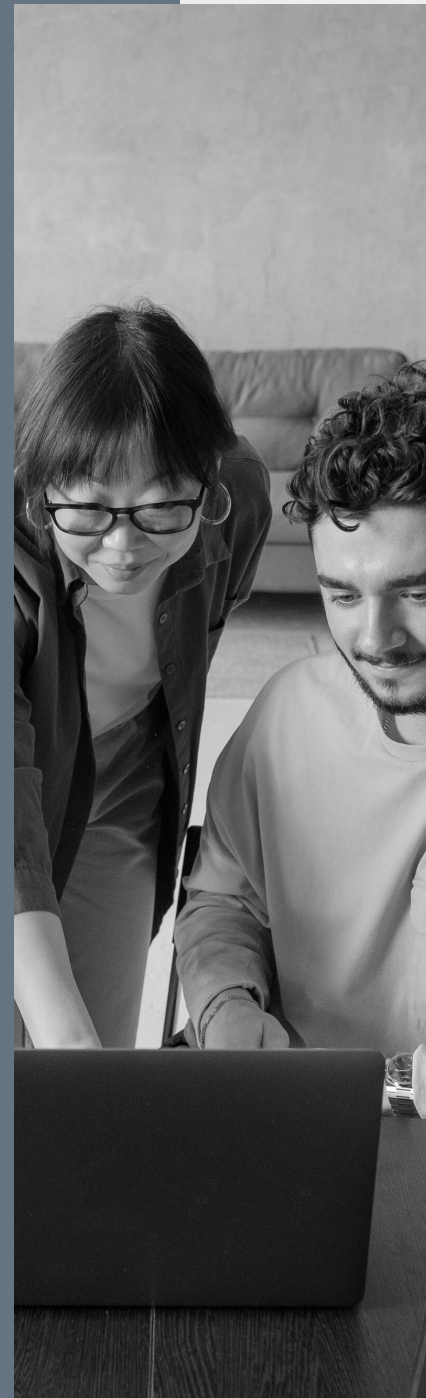
The College has agreements in place with Abertay University and the University of Dundee which allows entry into Year 2 or 3 of selected degree programmes.

S5 Requirements

Passes in 2 Highers and a pass in National 5 maths or science subject.

Location

Al-Maktoum College is located on Blackness Road and is on the number 22 bus route with a bus stop right outside



HNC Business Programme Information

Title	SCQF level
Economic Issues: An Introduction	7
Business Law: An Introduction	7
Communication: Business Communication	7
Business Fundamentals and Emergent Technologies	7
Managing People and Organisations	7
Accounting for Business: An Introduction	7
Marketing: An Introduction	7
Business Graded Unit 1	7
Recruitment, Selection & Induction	7

The HNC and HND Business are particularly suitable for students who wish to develop a broad understanding of business, are interested in starting their own business, seeking employment, seeking progression in existing employment, planning to progress their studies without committing to a specialist area and who wish to articulate to a degree or professional qualification. The key aims of the HNC and HND Business Awards are to develop knowledge and skills for progression to higher level study in Business disciplines or related employment in entry level business officer or management roles. The overall aims have been established in their current form and have been refreshed and updated moderately in line with consultation, evolving developments in technological change, a desire for more integrated learning about business organisations, the meta-skills/human skills agenda and greater emphasis on enterprise and self-employment.

Arabic Language

This programme is designed to build a bridge between complete beginner A0 and beginner levels A1 and A2. It will enable students to broaden their communication skills in various settings and for different purposes according to the themes covered.

The unit will also enable students to listen to and understand modern standard Arabic as a sympathetic participant of the native language in a range of contexts.

This programme covers Arabic alphabet, sounds, and themes such as greeting, family relations, house, food, numbers 1-20 & (20, 30, ... 100).

It provides students with the opportunity to practice knowledge in Arabic of themes related to education, weather, clothing, description of places and people, travel, jobs, and professions, along with the customs and traditions of the Arab world.





Aims of the programme

1. To provide students with the opportunity to develop and practice oral communication skills in different settings and for diverse purposes related to the themes covered at beginner level (A1) and at post beginner level (A2).
2. To provide students with the opportunity to listen to and understand Arabic as a sympathetic participant in the native language with accuracy and in a range of contexts at beginner level (A1) and at post beginner level (A2).
3. To offer practice in reading and composing different types of written texts at beginner level (A1) and at post beginner level (A2).
4. To enable students to produce simple written Arabic sentences using some basic grammatical structures and a range of vocabulary at beginner level (A1) and at post beginner level (A2).

Arabic Language Learning Outcomes

Upon completion of the course, students should be able to:

Read simple texts (around 200–250 words) on familiar topics and understand the main ideas with minimal use of a dictionary.

Speak about themselves and close relatives, and about their study, work, home, favourite food in A1 and speak about themselves and close relatives, and about their study, work, weather, shopping, travels, and hobbies in A2.

Understand speakers accustomed to dealing with learners of Arabic as a foreign language at beginner level in A1 and post beginner level in A2.

Write sentences or short paragraphs (around 50–80 words in A1 and around 100 words in A2) on topics covered during the lessons.

Be aware of some aspects of Arab culture connected to everyday life.



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Islamic Studies

This programme is designed to develop students' knowledge in the key concepts of the Islamic studies. It is taught from an Islamic perspective, introducing the main sources and methodologies for understanding and exploring issues of Muslims living in Scotland.

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Aims of the programme:

1. Demonstrate knowledge of the trends within Islamic studies;
2. Understand the challenges that Muslims are encountering as result of living in secular state
3. Explore the responses proposed by modern Islamic scholarship to emerging challenges.

Learning Outcomes of the programme:

1. Explain historical development of Islam and its impact on the modern life in the West
2. Ability to explain the issues facing the Muslim minorities in Scotland
3. Show understanding of the proposed solutions (fatawas) on the burning issues.

Islamic Studies

The programme covers a range of issues influencing the Muslim living in the West. In particular, it explores the challenges posed by modernity and secularism on Muslims' culture, identity and general living in Scotland. Students will be introduced to the contemporary Muslim discourse on identity, with special reference to Muslims living as a minority in different parts of the world. They will study the concepts of the state and citizenship in the West and their impact on Muslims' self-identity and development of a range of intellectual, religious and social responses to these debates. The programme prepares students to understand a range of contemporary Muslim discourses and issues of interpretation and contextualisation of Islam in the modern world.

Partnerships with



University
of Dundee



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin



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